

# Eastern Health

## Burin Peninsula Primary Health Care Community Advisory Committee

### Terms of Reference

#### PURPOSE

To support Eastern Health in developing, implementing, monitoring and evaluating primary health care renewal on the Burin Peninsula by:

- Identifying and communicating the needs of the community
- Facilitating community and inter-sectoral involvement
- Facilitating cooperation, coordination, and collaboration among communities by sharing information and encouraging networking and partnerships among individuals, communities and community groups/organizations
- Empowering individuals and communities to take responsibility for their own health
- Participating in community capacity building/development activities
- Fostering partnerships regionally, provincially, nationally and internationally

#### MEMBERSHIP

Membership will be recruited from the Burin Peninsula as well as from within Eastern Health and will be representative, as reasonably as possible, of the community at large.

#### Members

Senior Site Manager, Burin Peninsula

Regional Manager Primary Care Clinics

Primary Health Care Lead

Community representatives from around the Burin peninsula with a goal to have a broad perspective of the needs of the population

Membership will be reviewed annually.

#### CHAIR

Co-Chairs: Community representative and Eastern Health representative.

## **MEETINGS**

Meetings will be held every two months. Consideration will be given to hold at another location as needed or requested.

- Members will advise the chair if they are unable to attend a meeting.
- A quorum of 50% of the membership will be required to convene.

## **ACCOUNTABILITY**

The committee will report through an Eastern Health designate to the Vice President Clinical Services with responsibility for Primary Health Care

## **WORKING GROUPS**

Working groups may be established on an ad hoc basis to support specific tasks/projects as deemed necessary by the committee.