

**Eastern Health**  
**Primary Health Care**  
**Community Advisory Committee**  
**Region: Bonavista**

**Terms of Reference**

**PURPOSE**

To support Eastern Health in developing, implementing, monitoring and evaluating primary health care renewal in the Bonavista area by:

- identifying and communicating the needs of the community
- facilitating community and inter-sectoral involvement
- facilitating cooperation, coordination, and collaboration among communities by sharing information and encouraging networking and partnerships among individuals, communities and community groups/organizations
- empowering individuals and communities to take responsibility for their own health
- participating in community capacity building/development activities
- fostering partnerships regionally, provincially, nationally and internationally

**MEMBERSHIP**

Membership will be recruited from the Bonavista Area as well as from within Eastern Health and will be representative, as reasonably as possible, of the community at large.

**Members**

Mayor, Bonavista

Mayor, Trinity

President, Chamber of Commerce

Physiotherapist & Community Representative, Open Hall

Director, Sir William F. Coaker Heritage Foundation

Director, Primary Health Care and Chronic Disease Prevention and Management

Primary Health Care, Clinical Informatics Specialist

Manager, ER/Ambulatory/PCU, Bonavista Health Care Centre

Manager, Primary Health Care

Manager, Public Health

Project Manager Peninsulas

VP, Information Services/Rural Health (VP Lead) *ex-officio*

VP, Clinical Services, *Ad hoc*

Membership will be reviewed annually.

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**CHAIR**

Co-Chairs: Community representative and Eastern Health representative.

**MEETINGS**

Meetings will be held every two months in Bonavista. Consideration will be given to hold at another location as needed or requested.

- Members will advise the chair if they are unable to attend a meeting.
- A quorum of 50% of the membership will be required to convene.

**ACCOUNTABILITY**

The committee will report through an Eastern Health designate to the Vice President with lead responsibility for the Rural Health and Primary Health Care and Chronic Disease Prevention and Management.

**WORKING GROUPS**

Working groups may be established on an ad hoc basis to support specific tasks/projects as deemed necessary by the committee.